



Upshur County

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT04748 - Budget Transfer Requests 3-15-19

Adjustment Number: BA0000474 Budget Code: 2018-2019 Adopted Description: Library-Transfer Office Supplies to Assoc. & Dues Adjustment Date: 3/15/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-650-3010</u>	Office Supplies	Library-Transfer Office Supplies to Assoc. & Du	6,000.00	-60.00	5,940.00
October: -5.00	January: -5.00	April: -5.00	July: -5.00		
November: -5.00	February: -5.00	May: -5.00	August: -5.00		
December: -5.00	March: -5.00	June: -5.00	September: -5.00		
<u>100-650-4600</u>	Assoc & Organization Dues	Library-Transfer Office Supplies to Assoc. & Du	325.00	60.00	385.00
October: 5.00	January: 5.00	April: 5.00	July: 5.00		
November: 5.00	February: 5.00	May: 5.00	August: 5.00		
December: 5.00	March: 5.00	June: 5.00	September: 5.00		

Adjustment Number: BA0000475 Budget Code: 2018-2019 Adopted Description: Library-Transfer Subscription to Educ Adjustment Date: 3/15/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-650-3097</u>	Subscriptions	Library-Transfer Subscription. to Education	3,800.00	-600.00	3,200.00
October: -50.00	January: -50.00	April: -50.00	July: -50.00		
November: -50.00	February: -50.00	May: -50.00	August: -50.00		
December: -50.00	March: -50.00	June: -50.00	September: -50.00		
<u>100-650-4502</u>	Educational Expense	Library-Transfer Subs to Education	2,500.00	600.00	3,100.00
October: 50.00	January: 50.00	April: 50.00	July: 50.00		
November: 50.00	February: 50.00	May: 50.00	August: 50.00		
December: 50.00	March: 50.00	June: 50.00	September: 50.00		

Adjustment Number: BA0000476 Budget Code: 2018-2019 Adopted Description: Transfer Library Serials to Materials Adjustment Date: 3/15/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-650-3097</u>	Subscriptions	Transfer Library Materials to Serials	3,800.00	-1,000.00	2,800.00
October: -83.33	January: -83.33	April: -83.33	July: -83.33		
November: -83.33	February: -83.33	May: -83.33	August: -83.33		
December: -83.33	March: -83.33	June: -83.33	September: -83.37		
<u>100-650-5475</u>	Library Materials	Transfer Library Serials to Materials	33,000.00	1,000.00	34,000.00
October: 83.33	January: 83.33	April: 83.33	July: 83.33		
November: 83.33	February: 83.33	May: 83.33	August: 83.33		
December: 83.33	March: 83.33	June: 83.33	September: 83.37		

Adjustment Number: BA0000477 Budget Code: 2018-2019 Adopted Description: Transfer Library Misc Expense to Library Materials Adjustment Date: 3/15/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-650-3380</u>	Miscellaneous Expenses	Transfer Library Misc Expense to Library Mater	1,800.00	-48.05	1,751.95
October: -4.00	January: -4.00	April: -4.00	July: -4.00		
November: -4.00	February: -4.00	May: -4.00	August: -4.00		
December: -4.00	March: -4.00	June: -4.00	September: -4.05		

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<u>100-650-5475</u>		Library Materials	Transfer Library Misc Expense to Library Mater		33,000.00	48.05	33,048.05
October:	4.00	January:	4.00	April:	4.00	July:	4.00
November:	4.00	February:	4.00	May:	4.00	August:	4.00
December:	4.00	March:	4.00	June:	4.00	September:	4.05

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000478	2018-2019 Adopted	Transfer Contracted Services to Library Materials	3/15/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>100-650-4495</u>	Contracted Services	Transfer Contracted Services to Library Materi	5,000.00	-1,400.00	3,600.00
October:	-116.67	January:	-116.67	April:	-116.67
November:	-116.67	February:	-116.67	May:	-116.67
December:	-116.67	March:	-116.67	June:	-116.67
				July:	-116.67
				August:	-116.67
				September:	-116.63
<u>100-650-5475</u>	Library Materials	Transfer Contracted Services to Library Materi	33,000.00	1,400.00	34,400.00
October:	116.67	January:	116.67	April:	116.67
November:	116.67	February:	116.67	May:	116.67
December:	116.67	March:	116.67	June:	116.67
				July:	116.67
				August:	116.67
				September:	116.63

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Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2018-2019	2018-2019 Adopted	<u>100-650-3010</u>	Office Supplies	6,000.00	-60.00	5,940.00
		<u>100-650-3097</u>	Subscriptions	3,800.00	-1,600.00	2,200.00
		<u>100-650-3380</u>	Miscellaneous Expenses	1,800.00	-48.05	1,751.95
		<u>100-650-4495</u>	Contracted Services	5,000.00	-1,400.00	3,600.00
		<u>100-650-4502</u>	Educational Expense	2,500.00	600.00	3,100.00
		<u>100-650-4600</u>	Assoc & Organization Dues	325.00	60.00	385.00
		<u>100-650-5475</u>	Library Materials	33,000.00	2,448.05	35,448.05
			2018-2019 Total:	52,425.00	0.00	52,425.00
			Grand Total:	52,425.00	0.00	52,425.00

Subject: Budget Amendment Request
From: UPSHUR COUNTY LIBRARY (upshurcountylibrary@yahoo.com)
To: upshurpurchaseorders@yahoo.com;
Date: Wednesday, March 13, 2019 10:43 AM

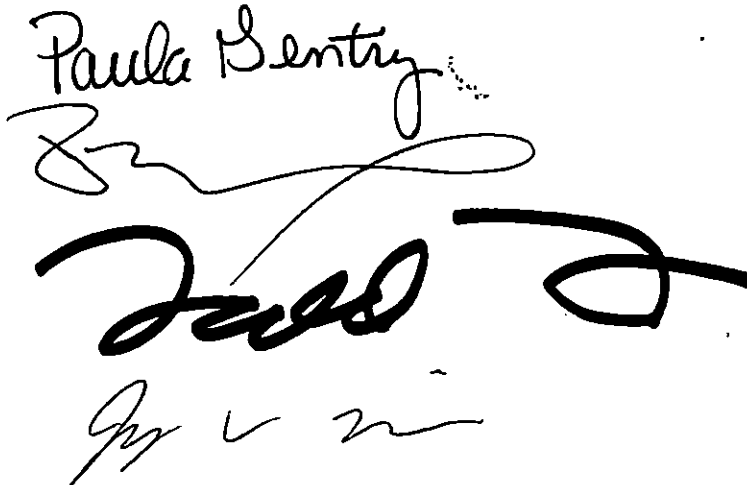
Good morning.

I would like to request the following budget amendments ~

- \$60.00 From 650 - 3010 Office Supplies to 650 - 4600 Association & Dues ✓
- \$600.00 From 650 - 3097 Serials & Subscriptions to 650 - 4502 Education & Travel ✓
- \$1,000.00 From 650 - 3097 Serials & Subscriptions to 650 - 5475 Library Materials ✓
- \$48.05 From 650 - 3380 Misc. Expenses to 650 - 5475 Library Materials
- \$1,400.00 From 650 - 4495 Contracted Services to 650 - 5475 Library Materials

Thank You,
Cynthia King, MLIS
Director / County Librarian

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Paula Bentry
[Signature]